

Addendum No. 1
8/17/2023

This addendum is included based on the comments submitted below:

- 1) From Page 3, *The Town of Carefree requires a scope of work and cost proposal for the final design of Pima Road between Stagecoach Pass and Cave Creek Road in Carefree, Arizona.*

and from pages 11/12: *The Consultant will supply to the Town of Carefree to generate a scope of work and cost proposal for the final design of Pima Road between Stagecoach Pass and Cave Creek Road in Carefree, Arizona.*

Does the “scope of work and cost proposal for the final design” mean that both will be generated after the pre-design has been completed? Or is the Town asking for a proposed fee as part of the submittal? If the latter, Arizona is a Quality Based Selection state and there is a state statute that disallows fee to be a determination for professional services for public agency contracts. Will the Town clarify that the intent is to not submit a fee with the submittal if that is the intent?

Carefree Response: This RFQ is a qualifications-based submittal. The client will be chosen on qualifications only. The fee discussed is just to alert the client that we will require a scope and fee after the client is chosen. No fee should be submitted as a part of this RFQ.

- 2) And will the Town consider extending the due date by one week? Since most clients work with electronic submittals only, some firms have not kept up printing options to submit hard copies and will take some time to accomplish that.

Carefree Response: The Town has decided to accept a PDF of the submittal if it is submitted within the timeframe allowed. While some email services do not send information immediately, we request that you include a 1-to-2-hour window, prior to the deadline, to ensure that the submission is received on time. With this requirement, the Town will **not** be extending the deadline.

