# NOTICE OF THE BUDGET WORKSHOP AND MEETING OF THE CAREFREE TOWN COUNCIL

WHEN:

**TUESDAY, MAY 19, 2020** 

WHERE:

ZOOM WEB https://us02web.zoom.us/j/84282865111

MEETING ID: 842 8286 5111\*

TIME:

3:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town Council of the Town of Carefree, Arizona and to the general public that the members of the Town Council will hold a meeting open to the public. For any item listed on the agenda, the Council may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to Arizona Revised Statues §38-431.03.

The agenda for the meeting is as follows:

#### CALL TO ORDER

#### SILENT ROLL CALL

One or more members of the Council may be unable to attend the meeting in person and may participate by technological means or methods pursuant to A.R.S. §38-431(4).

### **AGENDA:**

ITEM #1

Approval of the May 5, 2020 Town Council Regular Meeting Minutes.

ITEM #2

Review, discussion and possible action to approve an application for a Series 7, Beer and Wine Bar Liquor License Application for Lawrence Foppe/Sticks Golf

and Cigar Lounge located at 37555 E. Hum Road, #109

ITEM #3

Workshop to discuss Fiscal Year 2020-2021 budget.

ITEM #4

Adjournment.

DATED this 13th day of May, 2020.

TOWN OF CAREFREE

BY:

Kandace French Contreras, Town Clerk

Items may be taken out of sequence

\*Due to COVID-19, this meeting is being conducted electronically by Zoom. The public can join, listen and view the meeting as follows:

On your computer:

Click on the following link or cut and paste it into your browser: <a href="https://us02web.zoom.us/j/84282865111">https://us02web.zoom.us/j/84282865111</a>

Or go to <a href="https://www.zoom.us/join">https://www.zoom.us/join</a> Meeting ID: 842 8286 5111 A password is not required.

On your phone:

Please call 1-669-900-6833



Please contact the Town Clerk, 8 Sundial Circle (PO Box 740), Carefree, AZ 85377; (480) 488-3686, at least three working days prior to the meeting if you require special accommodations due to a disability.

# MINUTES OF THE REGULAR MEETING OF THE CAREFREE TOWN COUNCIL



WHEN:

TUESDAY, MAY 5, 2020

WHERE:

ZOOM WEB https://us02web.zoom.us/j/86564526543

MEETING ID: 865 6452 6543\*

TIME:

5:00 P.M.

### **Town Council Attending:**

**Town Council Absent:** 

None

Mayor Les Peterson Vice Mayor John Crane Vince D'Aliesio

Stephen Hatcher

Michael Krahe

Cheryl Kroyer

Gene Orrico

### **Staff Present:**

Gary Neiss, Town Administrator; Steve Prokopek, Director of Economic Development; Michael Wright, Town Attorney; Kandace French, Town Clerk/Treasurer.

Mayor Peterson called the meeting to order at 5:02 pm.

The Pledge of Allegiance was led by Michael Krahe.

## CONSENT AGENDA

ITEM #1 Approval of the March 3, 2020 Town Council Regular Meeting Minutes.

ITEM #2 Approval of the April 7, 2020 Town Council Regular Meeting Minutes.

ITEM #3 Acceptance into the public record of the March, 2020 paid bills.

ITEM #4 Acceptance into the public record of the April, 2020 paid bills.

ITEM #5 Acceptance of the cash receipts and disbursements report for February, 2020.

ITEM #6 Acceptance of the cash receipts and disbursements report for March, 2020.

<u>ITEM #7</u> Approval and acceptance of Resolution 2020-03 authorizing the Mayor to execute the First Amendment to Agreement for Animal Control Services.

Mayor Peterson announced the consent agenda items and asked the Council if there were any questions. Council Member Orrico asked to address items 3 and 4.

Council Member Krahe <u>moved</u> to approve agenda items 1,2, 5, 6 and 7. There was a <u>second</u> by Council Member Kroyer. The motion <u>carried</u> unanimously.

Council Member Orrico questioned the payments to the American Arbitration Association on agenda items 3 and 4.

Gary Neiss responded.

There being no further questions, Council Member Orrico <u>moved</u> to approve Agenda items 3 and 4. There was a <u>second</u> by Vice Mayor Crane. The motion <u>carried</u> unanimously.

### **REGULAR AGENDA:**

### ITEM #8 Current Events.

Mayor Peterson announced the agenda item. He then provided an update on the status of the COVID-19 restrictions and protective steps around the community. He described the frequent communications with government officials and moves taken by staff and Council Members to assist businesses and well as keeping citizens informed and safe. He itemized the upcoming conference calls in the next week. He invited all Council Members to attend any of the telephone conferences. He gave information on an upcoming conference call and the CARES act.

He introduced the Director of Economic Development, Steve Prokopek and asked him for additional information on the businesses and participation in the CARES act and the Paycheck Protection Program.

Steve Prokopek provided any update of the work being done to assist businesses. He explained how the businesses were divided among the Council Members and calls were made to each business to determine their needs and to work with them and assist them with questions and steps for finance applications. He gave details regarding the number of businesses he is aware that have received funds. He noted some of the bigger businesses assisted smaller businesses in the steps to obtain funding. He expressed his pride in all the businesses and 80 percent to 85 percent of the businesses have received funds.

Mr. Prokopek expressed his pride in the cooperation and considerations that the businesses are taking to assure the public of their dedication to their safety and social distancing.

There were questions by Vice Mayor Crane regarding the Paycheck Protection Program for the businesses.

Mayor Peterson provided additional input.

Council Member D'Aliesio noted that the Economic Development Director, Steve, is well versed in the industry needs and he invited the business owners to contact Steve and obtain information from him. He is a good resource.

There were additional comments from the Council Member regarding Steve's dedication and availability.

Vice Mayor Crane then provided an update on the status of the Memorial Day presentation. He explained the program and that he was meeting on the following Monday to determine what steps and actions would be taken due to the COVID-19. He described the background of the Keynote speaker. He described how she speaks weekly with hundreds of nurses by teleconference on the treatment of COVID-19 patients. He reiterated that the status of the program would be revisited and announced next week.

Vice Mayor Crane also gave an update on the Veteran's Memorial and the thoughts regarding a dedication.

Mayor Peterson provided any update on the increased fire danger in the area and the steps residents should take to assist in reducing the threat of fires. He also spoke to the Bike Week Task Force.

Gary Neiss provided an update on the status of the annual budget development. He reminded the Council Members that the COVID -19 matter has created uncertainty in the future budget works. He spoke to the delayed revenues. The budget workshops are delayed as a result. He stated that May 19<sup>th</sup> will be the first budget workshop. He will present the current status of the revenues based on the COVID-19. There will be an additional workshop on May 26<sup>th</sup> where he will go through the line items and anticipated revenues and costs. In June the Council will adopt the bottom line with a final Budget hearing in July.

There were questions by the Council.

Gary announced that that budget workshops will be presented by Zoom.

Review, discussion and possible action to approve Resolution 2020-02 and authorizing the Mayor to execute a contract for audit services with Heinfeld Meech & Co, P.C. for the fiscal years ending 2020 through 2024 (5 years).

Mayor Peterson announced the agenda item and introduced Town Clerk, Kandace French Contreras.

Ms. French Contreras went through the past five year contract with HintonBurdick which expired upon the acceptance of the last audit. She described the process that staff took to advertise a Request for Proposals and the five firms which responded. She stated HintonBurdick did an outstanding job but it was decided that a new firm should be brought in to confirm that all the steps are being taken to assure that staff are doing everything possible to maintain best practices in finance and audit. HintonBurdick was not invited to interview as they have already provided five years of audit services. She then explained the two firms that were invited to

interview with staff based on the proposals and the final selection of the new firm Heinfeld Meech & Co, P.C. She asked the Council to approve the Resolution and authorize the Mayor to enter into a contract with Heinfeld Meech for up to five (5) years.

Jennifer Shields appeared from Heinfeld Meech, introduced herself, answered questions of Council and expressed her pleasure in working with the Town of Carefree.

There were questions by the Council.

Kandace French Contreras responded.

Council Member Orrico <u>moved</u> to approve Agenda item 9 as presented. There was a <u>second</u> by Vice Mayor Crane. The motion <u>carried</u> unanimously.

ITEM #10 Adjournment.

Mayor Peterson announced the agenda item and asked for a motion.

Gene Orrico <u>moved</u> to adjourn. There was a <u>second</u> by Council Member Kroyer. The motion <u>carried</u> unanimously.

Meeting ended at 5:43 p.m.

DATED this 14<sup>th</sup> of May, 2020.

TOWN OF CAREFREE

BY:

Kandace French Contreras, Town Clerk

TOWN OF CAREFREE

Les Peterson, Mayor

Attest:

Kandace French Contreras, Town Clerk

CERTIFICATION

I hereby certify that the foregoin	g minutes are a true and correct	copy of the	meeting of	the Town
of Carefree held May 5, 2020.	I further certify that the meeting	ng was duly	called and	held and
that a quorum was present.				

Kandace French Contreras, Town Clerk







# State of Arizona Department of Liquor Licenses and Control

Created 04/15/2020 @ 02:33:03 PM

Local Governing Body Report

### LICENSE

Number:

07070614

Type:

007 BEER AND WINE

BAR

Name:

STICKS GOLF & CIGAR LOUNGE

State:

Pending

**Expiration Date:** 

02/28/2021

Original Issue Date:

03/19/1986

Location:

Issue Date:

37555 E HUM ROAD

#109

CAREFREE, AZ 85377

USA

Mailing Address:

PO BOX 2181

CAREFREE, AZ 85377

USA

Phone:

(480)575-0993

Alt. Phone:

(480)416-9132

Email:

LARRYF@FOPPE.COM

Currently, this license has pending applications.

## AGENT

Name:

LAWRENCE EDWARD FOPPE

Gender:

Male

Correspondence Address: PO BOX 2181

CAREFREE, AZ 85377

USA

Phone:

(480)416-9132

Alt. Phone:

Email:

LARRYF@FOPPE.COM

### OWNER

State of Incorporation: AZ

Name:

CAREFREE CIGAR CLUB LLC

Contact Name:

LAWRENCE EDWARD FOPPE

Type:

LIMITED LIABILITY COMPANY

AZ CC File Number:

23061385 02/11/2020

Incorporation Date:

Correspondence Address: PO BOX 2181

CAREFREE, AZ 85377

USA

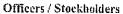
Phone:

(480)416-9132

Alt. Phone:

Email:

LARRYF@FOPPE.COM



Name:

LAWRENCE EDWARD FOPPE WESLEY JAMES GAGE

Title:

Managing/MEMBER

% Interest:

**MEMBER** 

75.00 15.00

# CAREFREE CIGAR CLUB LLC -Managing/MEMBER

Name:

LAWRENCE EDWARD FOPPE

Gender:

Male

Correspondence Address: PO BOX 2181

CAREFREE, AZ 85377

USA

Phone:

(480)416-9132

Alt. Phone:

Email:

LARRYF@FOPPE.COM

## CAREFREE CIGAR CLUB LLC - MEMBER

Name:

**WESLEY JAMES GAGE** 

Gender:

Male

Correspondence Address: PO BOX 2181

CAREFREE, AZ 85377

USA

Phone:

(480)797-6183

Alt. Phone:

Email:

WGAGE@PROTEX-AZ.COM





### APPLICATION INFORMATION

Application Number:

108562

Application Type:

Location / Owner Transfer

Created Date:

04/15/2020

Selena

# **QUESTIONS & ANSWERS**

#### 007 Beer and Wine Bar

Are you applying for an Interim Permit (INP)?

Νr

- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
  Yes
- 5) Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation?

No

14) Please provide name, address, and Distance of nearest school.

FOOTHILLS ACADEMY 7191 E ASHLER HILLS DR SCOTTSDALE, AZ 85266 5 MILES

15) Please provide name, address, and distance of nearest church.

OUR LADY OF JOY 36811 N. PIMA CAREFREE, AZ 85377 4 MILES

16) Are you one of the following? Please indicate below.

Property Tennant

Sub-tenant

Property Owner

Property Purchaser

Property Management Company

PROPERTY TENANT

17) Is there a penalty if lease is not fulfilled?

Yes

What is the penalty?

PERSONAL GUARANTEE

18) What is the total money borrowed for the business not including the lease? Please list lenders/people owed money for the business.

1

19) Is there a drive through window on the premises?

No

20) If there is a patio please indicate contiguous or non-contiguous within 30 feet.

CONTIGUOUS

21) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?

Yes

If yes, what is your estimated completion date?

05/01/2020

28) Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$42,500,00

