



TOWN OF CAREFREE  
 8 Sundial Circle  
 P.O. Box 740  
 Carefree, AZ 85377  
 (480) 488-3686 | Fax (480) 488-3845

## SPECIAL INSPECTION CERTIFICATE

Project Name:		Project Address:	
Permit #:	Date:	Contact Name:	Phone #:

Sections 1 and 2 must be complete and the original certificate returned to the Community Development Department to be reviewed and approved by the Building Official prior to permit issuance. Section 3 must be completed, and the original certificate shall be sealed by the Engineer/Architect of Record after completion of the work and the original certificate returned to the Community Development Department prior to the issuance of the certificate of occupancy.

### SECTION 1 – OWNER’S DELEGATION OF SPECIAL INSPECTION

Section 1704 of the International Building Code, 2003 Edition, as adopted by the Town of Carefree, requires that certain construction work be placed on special inspection the Engineer or Architect of Record. I as owner/legal agent, do hereby certify that I have retained Engineer of Record Architect of Record to be responsible for the required Special Inspection(s) for the above referenced project.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION 2 – ARCHITECT OR ENGINEER RESPONSIBLE FOR SPECIAL INSPECTION

I certify that I am familiar with the structural design of the above reference project and in accordance with Section 1704 of the International Building Code, 2003 Edition, as adopted by the Town of Carefree, I hereby assume responsibility for executing the required special inspection(s). Inspection reports shall be furnished to the Building Official. The following individual(s) will be special field inspector(s) under my direct supervision and shall be on the job site to render competent inspections of the work assigned in conformance with the approved design drawings and specifications.

Place Registration Seal & Signature Date

INSPECTOR (Submit Resume)	TYPE OF INSPECTION

Each above-named special inspector has demonstrated competence to the satisfaction of the Building Official, for inspection of the particular type of construction or operation requiring special inspection.  
 Building Official: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION 3 – CERTIFICATE OF COMPLIANCE

I certify that, to the best of my knowledge, the requirements of the approved plans for which special inspection is required and Section 1704 of the International Building Code, 2003 Edition, have been complied with. A guarantee that the contractor has necessarily fulfilled the obligations of their contract is neither intended nor implied.

Place Registration Seal & Signature Date