

**NOTICE OF REGULAR MEETING  
OF THE CAREFREE TOWN COUNCIL**

**WHEN:** TUESDAY, JANUARY 8, 2019

**WHERE:** CAREFREE TOWN COUNCIL CENTER  
33 EASY STREET, CAREFREE, AZ 85377

**TIME:** 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town Council of the Town of Carefree, Arizona and to the general public that the members of the Town Council will hold a meeting open to the public. For any item listed on the agenda, the Council may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to Arizona Revised Statutes §38-431.03.

The agenda for the meeting is as follows:

**CALL TO ORDER**

**SILENT ROLL CALL**

*One or more members of the Council may be unable to attend the meeting in person and may participate by technological means or methods pursuant to A.R.S. §38-431(4).*

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

All items listed hereunder are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member so requests, in which event the item will be removed from the consent agenda and will be discussed separately:

**ITEM #1** Approval of the December 4, 2018 Town Council Regular Meeting Minutes.

**ITEM #2** Acceptance into the public record of the December, 2018 paid bills.

**ITEM #3** Acceptance of the cash receipts and disbursements report for October, 2018.

**ITEM #4** Acceptance of the cash receipts and disbursements report for November, 2018.

**ITEM #5** Approval of an Application for Special Event License for James T. Dimon and Knights of Columbus for an event at Our Lady of Joy Catholic Church on February 9, 2019 from 5:00 p.m. to 11:00 p.m.

**ITEM #6** Approval of an Application for Special Event License for Keli Jo McCann and Annunciated Catholic School for an event at Our Lady of Joy Catholic Church on January 26, 2019 from 5:30 p.m. to 10:30 p.m.

**REGULAR AGENDA:**

**ITEM #7** Call to the Public: Consideration of comments from the public. Pursuant to Section 2-4-7(G) of the Town Code and A.R.S. 38-431.01(H), those wishing to address the Council need not request permission in advance. The public may address the Council on matters not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, direct staff to study the matter, reschedule the matter for further consideration and decision at a later date, or may ask that a matter be put on a future agenda. However, the Council may not discuss or take legal action at this time. Please limit your comments to not more than 3 minutes.

**ITEM #8** Current Events.

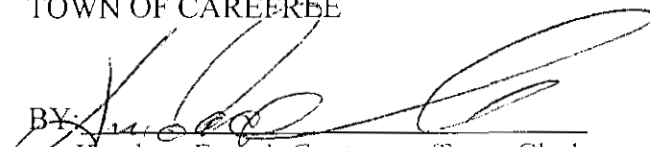
**ITEM #9** Presentation and final report by Beth Renfro regarding the 2018 Enchanted Pumpkin Garden event.

**ITEM #10** Review, discussion and possible action to approve Resolution 2019-01 delegating authority to the Town Clerk to make recommendations regarding Special Event Liquor Licenses, Temporary Extension of Premises, Fair Licenses and Craft Distillery/Fair Licenses to the Arizona Department of Liquor License and Control.

**ITEM #11** Adjournment.

DATED this 3<sup>rd</sup> of January, 2019.

TOWN OF CAREFREE

BY:   
Kandace French Contreras, Town Clerk

Items may be taken out of sequence



**FOR SPECIAL ACCOMMODATIONS**

Please contact the Town Clerk, 8 Sundial Circle (PO Box 740), Carefree, AZ 85377; (480) 488-3686, at least three working days prior to the meeting if you require special accommodations due to a disability.



**MINUTES OF THE MEETING  
OF THE CAREFREE TOWN COUNCIL**

**WHEN:** TUESDAY, DECEMBER 4, 2018

**WHERE:** CAREFREE TOWN COUNCIL CENTER - 33 EASY ST., CAREFREE, AZ.

**TIME:** 5:00 P.M.

**Attending:**

Mayor Les Peterson  
Vice Mayor John Crane  
Vince D'Aliesio  
Stephen Hatcher  
Michael Krahe  
Cheryl Kroyer  
Gene Orrico

**Absent:**

**Also Attending:**

Gary Neiss, Town Administrator; Michael Wright, Town Attorney; Stacey Bridge-Denzak, Planning Director; Kandace French, Town Clerk/Treasurer.

Mayor Peterson opened the meeting at 5:00 p.m.

The Pledge of Allegiance was led by Pam DiPietro.

**CONSENT AGENDA**

**ITEM #1** Approval of the October 2, 2018 Town Council Regular Meeting Minutes.

**ITEM #2** Approval of the November 13, 2018 Town Council Regular Meeting Minutes.

**ITEM #3** Acceptance into the public record of the November, 2018 paid bills.

**ITEM #4** Acceptance of the cash receipts and disbursements report for October, 2018.

**ITEM #5** Approval of an Application for Special Event License for the Knights of Columbus located at Our Lady of Joy Catholic Church – Parish Hall on January 12, 2019 from 5:00 p.m. to 11:00 p.m.

**ITEM #6** Approval of an Application for Special Event License for Our Lady of Joy Roman Catholic Parish located at 36811 N. Pima Road, Carefree, Arizona 85377 on March 24, 2019 from 11:00 a.m. to 4:00 p.m.

**ITEM #7 Approval of a Fair/Festival License Application for John Patt and Desert Diamond Distillery in conjunction with the Thunderbird Artists Art and Wine Festivals on the following dates:**

**January 18 – 20, 2019 from 10:00 a.m. to 5:00 p.m.**

**March 1-3, 2019 from 10:00 a.m. to 5:00 p.m.**

Mayor Peterson announced that Agenda Item #4 was deferred until the January 8<sup>th</sup> meeting. He then announced the remaining Consent Agenda items and asked the Council if they had any questions. There were none.

Council Member Krahe made a **motion** to approve Consent Agenda items 1 through 3 and 5 through 7. There was a **second** by Council Member Kroyer. The motion was **carried** unanimously.

**REGULAR AGENDA:**

**ITEM #7 Call to the Public:**

Mayor Peterson explained the purpose and guidelines for the Call to the Public.

John Traynor, Cave Creek Road, Carefree, appeared and spoke as to his observation and opinion that too many real estate signs were being placed on intersections by realtors. He asked Council or staff to look into the matter.

**ITEM #8 Current Events.**

Mayor Peterson announced the agenda item.

Mayor Peterson spoke to the recent tree lighting ceremony and the positive comments regarding the Christmas Festival. He also referenced the increased attendance for the Hanukkah event that was originally suggested by Phil Corso. This year the attendance was 3 times what was experienced in 2017.

**ITEM #10 Presentation by Pam DiPietro regarding the Foothills Food Bank.**

Mayor Peterson announced the agenda item and introduced Pam DiPietro, Executive Director of the Foothills Food Bank. He provided the audience with a short biography of Ms. DiPietro.

Pam DiPietro appeared and spoke of the growth and service of the Foothills Food Bank. She explained it has increased its boundaries to include Black Canyon City with a satellite office in that location as well. Black Canyon City is 32 miles north of Carefree. She described the boundaries of the Food Bank and that 679 families came to them in November with December looking just as busy. She provided packets to the Council Members regarding the Food Bank.

She explained the food distributed and monetary assistance provided to those in need and she announced that the Foothills Food Bank was celebrating its 30<sup>th</sup> Anniversary.

She encouraged everyone to be a Charitable Tax Donor and explained how it worked and that the donation comes back to the donor based on his or her tax base. The Food Bank relies heavily on the Charitable Tax Credit donations. She also encouraged everyone to visit the Food Bank and see what its operation is all about. The Food Bank has been giving food and financial assistance since its founding in 1988.

The Mayor asked about the donations of food and clothing by local businesses.

Ms. DiPietro explained all the effort, food drives and other efforts from local businesses and donors. There were additional comments by the Vice Mayor. There are over 400 volunteers with a minimum of 97 working every week. Council Member Kroyer is a volunteer.

**ITEM #11     Review, discussion and possible action to approve a Special Event Application by “Rock the District “for April 12-13, 2019, to include street closures.**

Mayor Peterson announced the agenda item and introduced Sarah Byrne from Rock the District.

Sarah and Beth Renfro, Director of Marketing for the Town of Carefree, presented information and street closures with the Event Application to the Council. Ms. Renfro explained the date change from previous discussions and why the new dates would work better for all the parties to avoid conflicts.

There were questions from the Council regarding the Block Party dates, street closures, bands to play at the Rock the District event and the times.

Sarah and Beth responded and provided clarifying information.

Council Member Orrico made a **motion** to approve Agenda Item #11. There was a **second** by Vice Mayor Crane. The motion was **carried** unanimously.

**ITEM #12     Review, discussion and possible action to approve a new employment contract for the Municipal Judge of the Carefree – Cave Creek Consolidated Court.**

Mayor Peterson announced the Agenda Item and introduced Judge Olohan and Gary Neiss.

Town Administrator Gary Neiss presented the history of the court and the employment of Judge Olohan with the Town of Carefree. He provided reasons and benefits in continuing the contract. He also stated that the independent auditors as well as the Arizona Supreme Court both issued positive reports regarding the Court under Judge Olohan’s leadership.

Judge Olohan appeared and spoke to the Council. She expressed her pleasure of working with the Carefree – Cave Creek Consolidated Court. She described some of the positive changes and work done within the court during her time on the bench.

The Council made comments and observations regarding Judge Olohan's caring and personal attention to the cases before her. There were questions regarding court security and the measures taken to secure the safety of the court staff.

Council Member Kroyer made a **motion** to approve Agenda Item #12. There was a **second** by Council Member Orrico. The motion was **carried** unanimously.

**ITEM #13**     **Review, discussion and possible action to approve a new employment contract for the Town Prosecutor.**

Mayor Peterson announced the Agenda Item and introduced Town Administrator Gary Neiss.

Mr. Neiss explained the background of the prior prosecutor, Tom Parascandola, with the Town and Mr. Parascandola's appointment to a judgeship to the Phoenix Municipal Court. Tom's appointment has resulted in the current request to appoint Manny Bustamante and his partner, Alan Kuffner, to the role of prosecutor for the Carefree – Cave Creek Municipal Court.

Mr. Bustamante and Mr. Kuffner appeared and spoke to the Council. Mr. Bustamante explained his history with the Carefree – Cave Creek Municipal Court and his role filling in for Tom Parascandola on occasion. He explained his familiarity with the court, the background and specialty of both Mr. Bustamante and Mr. Kuffner and their pleasure in continuing on a more permanent role.

Council Member Orrico made a **motion** to approve Agenda Item #13. There was a **second** by Council Member D'Aliesio. The motion was **carried** unanimously.

**ITEM #14**     **Review, discussion and possible action to approve a new employment contract for the Carefree Town Administrator.**

Mayor Peterson announced the Agenda Item and introduced a presentation regarding the benefits to retaining the services of Mr. Neiss. He detailed his effective leadership and commitment to the Town over the past 17 years. The Mayor described a recent solicitation from the Town of Paradise Valley to hire Gary Neiss as its Town Manager and the selection process involved. He explained that Mr. Neiss was selected as the final candidate and an offer was eminent. Mayor Peterson explained the cost and time that would be incurred by the Town if recruitment was required for a new Town Administrator.

Mr. Neiss described the process that occurred with the Town of Paradise Valley and his decision to remove his name from consideration with the Town of Paradise Valley due to his loyalty and commitment to the staff and citizens of Carefree. He described the importance of relationships and the large pending projects that were in the works with the Town of Carefree.

The Mayor presented information regarding Mr. Neiss' salary and that he was undercompensated for his role and expertise. Mayor Peterson provided information regarding the salary range for the comparable positions of Town Manager and Administrator. He presented the revised compensation package that the Mayor and others considered to be a fair and equitable offer to Mr. Neiss. Mayor Peterson reminded the Council that the offer being presented was below that which was being

offered by the Town of Paradise Valley and the Town of Carefree was lucky to have Mr. Neiss' talents and loyalty.

Mr. Neiss spoke and expressed his appreciation for the Town and his sincere feelings towards the citizens, staff and council who expressed a deep desire that he stay. He felt that his work with Carefree was unfinished and he did not want to leave the relationships and pending programs cultivated within the Town.

Mayor Peterson made a **motion** to approve the new employment contract with Town Administrator, Gary Neiss. There was a **second** by Council Member Kroyer. The motion was **carried** unanimously.

**ITEM #15**    **Review, discussion and possible action to approve Ordinance 2018-07, an amendment to the Carefree Zoning Ordinance to add a new *Section 8.08 Comprehensive Sign Plans* that allows for flexibility, innovation, and improved aesthetics for signage in Carefree.**

Mayor Peterson announced the Agenda Item and introduced the Director of Planning and Zoning, Stacey Bridge-Denzak.

Ms. Bridge-Denzak provided a Power Point presentation regarding the request for a text amendment for a comprehensive sign plan to provide design compatibility for signs and to integrate signs with architectural features. She explained the need for flexible signage opportunities and the need for a means of effective marketability of businesses. She also explained that the Town Staff is working on new sign requirements based on a recent Supreme Court ruling.

Ms. Bridge – Denzak provided an explanation of the proposed sections, the Town's expectations and the public participation that was utilized in developing the text being presented.

The applicant and his representative were present and available for questions.

A hearing was opened at 6:22 p.m.

John Traynor, Cave Creek Road, Carefree, appeared and spoke.

The hearing closed at 6:30 p.m.

Council Member Orrico a **motion** to approve Ordinance 2018-07, an amendment to the Carefree Zoning Ordinance to add a new Section 8.08 Comprehensive Sign Plans that allows for flexibility, innovation, and improved aesthetics for signage in Carefree. There was a **second** by Council Member Kroyer. The motion was **carried** unanimously.

**ITEM #16**    **Adjournment.**

Mayor Peterson announced the agenda item.

Council Member Krahe made a **motion** to adjourn. There was a **second** by Vice Mayor Crane. The motion was **carried** unanimously.

Meeting ended at 6:28 p.m.

DATED this 16<sup>th</sup> day of December, 2018.

TOWN OF CAREFREE

BY: \_\_\_\_\_  
Kandace French Contreras, Town Clerk

TOWN OF CAREFREE

\_\_\_\_\_  
Les Peterson, Mayor

Attest:

\_\_\_\_\_  
Kandace French Contreras, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the meeting of the Town of Carefree held December 8, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Kandace French Contreras, Town Clerk



Check Register Report

ALL CHECKS DECEMBER 2018

BANK: NATIONAL BANK OF ARIZONA



Date: 12/27/2018  
Time: 2:48 pm  
Page: 1

Town Of Carefree

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>NATIONAL BANK OF ARIZONA Checks</b>							
44825	12/06/2018	Printed		1816	AMERICAN LEGAL PUBLISHING	Web Hosting Town Ordinances	603.00
44826	12/06/2018	Printed		0151	ARIZ MAGISTRATES ASSOCIATION	Magistrates Dues Olohan	50.00
44827	12/06/2018	Printed		1753	BERTRAM SIGNS & GRAPHICS	XmasFest18 Banner & Plastic Sn	921.28
44828	12/06/2018	Printed		0389	CAREFREE WATER COMPANY, INC	Dec 2018 Water All	2,958.66
44829	12/06/2018	Printed		0389	CAREFREE WATER COMPANY, INC	Dec 2018 Engineering Service	1,916.67
44830	12/06/2018	Printed		0045	CAVE CREEK BUILDING SUPPLY INC	Rebar & Road Materials	365.29
44831	12/06/2018	Printed		3299	CIRCLE K UNIVERSAL	Nov 18 Gas - All Dept	582.00
44832	12/06/2018	Printed		3417	COE & VAN LOO II LLC	CF Water Sys Eval Prj-1 Inv#7	25,915.94
44833	12/06/2018	Printed		1460	COX COMMUNICATIONS	Dec 18 Town Internet&Phones	543.40
44834	12/06/2018	Printed		1058	DAILY JOURNAL CORPORATION	Legal Ad Ord 2018-06	102.99
44835	12/06/2018	Printed		3300	DEGEORGE PLUMBING	Repair Town Hall Mens Restroom	235.00
44836	12/06/2018	Printed		3204	HAZAMA, ANNIE	Dec 2018 Garphic Design Retain	2,940.00
44837	12/06/2018	Printed		3460	IRVING, MARIANNE	XmasFest18 Carriage Ride 3 day	1,500.00
44838	12/06/2018	Printed		3460	IRVING, MARIANNE	XmasFest18 3 days 2nd Carriage	300.00
44839	12/06/2018	Printed		3119	JIM MAY PRODUCTIONS	Alice Tatum Concert 12/8/18	3,000.00
44840	12/06/2018	Printed		3267	JOSEPH'S QUALITY CLEANING	Gardens cleaning 12-1 to 12/15	1,150.00
44841	12/06/2018	Printed		1320	KARSTEN'S ACE HARDWARE	Nov18 Gardens & Off Supplies	210.54
44842	12/06/2018	Printed		3427	MAGUIRE PEARCE & STOREY PLLC	General Legal Addtl 11-30-18	1,560.00
44843	12/06/2018	Printed		3221	NATIONAL BANK OF ARIZONA	XmasFest18 Bounce House&Santa	6,403.95
44844	12/06/2018	Printed		3221	NATIONAL BANK OF ARIZONA	Hay Bails CowTrk PW Uniforms	1,866.42
44845	12/06/2018	Printed		3221	NATIONAL BANK OF ARIZONA	Hay Bails Rd Wrk,Off Supplies	165.95
44846	12/06/2018	Printed		3425	RAGHT	Dec 2018 Health,Dental,Vision	14,194.15
44847	12/06/2018	Printed		2073	SOUTHWEST FIREWORKS, LLC	XmasFest18 Remainder FireWorks	3,000.00
44848	12/06/2018	Printed		1691	SPARKLETT'S	Nov 18 Bottled Water All	118.73
44849	12/06/2018	Printed		1794	STAPLES ADVANTAGE	Office Supplies Town	321.41
44850	12/06/2018	Printed		3098	TITAN MACHINERY	Fix Hydraulic Leak Case 450 Tr	1,511.89
44851	12/06/2018	Printed		1764	UNITED FIRE	Pole - Rubbish 6ft.	115.11
44852	12/06/2018	Printed		3115	VERIZON WIRELESS	Nov 18 Mobile Phones All	360.14
44853	12/06/2018	Printed		3373	WENDT, LARRY	Final Payment Restitution	231.12
44854	12/06/2018	Printed		3257	ZIMMERMAN, VICTORIA	Gardens Petty Cash XMASFEST	900.00
44855	12/14/2018	Printed		0300	ARIZ PUBLIC SERVICE	Dec 18 Electric - All	2,319.43
44856	12/14/2018	Printed		1326	ARIZONA REPUBLIC - SUBSCRIBE	Jan 19 Newspaper Subsc	46.68
44857	12/14/2018	Printed		0414	AZ MUN. RISK RETENTION POOL	3QTRFY19 Town Ins & Liab Ins	32,358.00
44858	12/14/2018	Printed		673	BLACK MOUNTAIN SEWER	Nov 18 Sewer Gardens	700.84
44859	12/14/2018	Printed		1470	BROWN & ASSOCIATES	Nov 18 Bld Inspect 57 Hrs	3,990.00
44860	12/14/2018	Printed		0205	CENTURYLINK	Dec 18 Maint Shop Phones	114.47
44861	12/14/2018	Printed		2011	CITY SUN TIMES	Jan 19 Special Events Ad	1,023.00
44862	12/14/2018	Printed		1329	COLONIAL SUPPLEMENTAL INS	Nov 18 Supplemental Ins	1,174.20
44863	12/14/2018	Printed		1460	COX COMMUNICATIONS	Dec 18 Internet 33 Easy St	129.00
44864	12/14/2018	Printed		2059	DESERT FOOTHILLS LANDSCAPE	Dec 18 Gardens Maint	2,000.00
44865	12/14/2018	Printed		2059	DESERT FOOTHILLS LANDSCAPE	Dec 18 Medians Maint	4,955.00
44866	12/14/2018	Printed		856	DESERT FOOTHILLS POSSE	PumpkinFest Security	1,000.00
44867	12/14/2018	Printed		3210	ECOBLU ENTERPRISES, INC.	Nov & Dec 18 + Pumpkinfest Xtr	1,300.00
44868	12/14/2018	Printed		3304	FESTIVE LIGHTING AZ LLC	25% Xmas Lights Install	2,999.73
44869	12/14/2018	Printed		3104	FRENCH, KANDACE	Miles AMCA Training Glendale	37.93
44870	12/14/2018	Printed		3323	K & R KULINARY, LLC	XmasFest18 Tree LiteOverage 60	270.00
44871	12/14/2018	Printed		3022	LASOTA, TIMOTHY A, PLC	General Legal - Addtl Nov 2018	1,470.00
44872	12/14/2018	Printed		1876	LOWE'S	Nov 18 Pub Wrks Supplies	554.55
44873	12/14/2018	Printed		0010	MARICOPA COUNTY	Nov 18 MCSO Jail Housing	341.57
44874	12/14/2018	Printed		3451	NETWORKFLEET, INC	Dec 18 Phone Services	19.00
44875	12/14/2018	Printed		3189	OLOHAN, STEPHANIE	Dec 18 Court Magistrate Serv	4,258.50
44876	12/14/2018	Printed		3010	REPUBLIC SERVICES #753	Dec18Trash PU 33 Easy Street	442.03
44877	12/14/2018	Printed		3010	REPUBLIC SERVICES #753	Addtl 40 Yd Rolloffs Nov18	284.26

# Check Register Report

ALL CHECKS DECEMBER 2018

Date: 12/27/2018

Time: 2:48 pm

Town Of Carefree

BANK: NATIONAL BANK OF ARIZONA

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>NATIONAL BANK OF ARIZONA Checks</b>							
44878	12/14/2018	Printed		0668	RURAL METRO FIRE DEPT.	Dec 18 Fire Service Contract	120,208.81
44879	12/14/2018	Printed		3236	SHARP BUSINESS SYSTEMS	Court Copier Maint Agreement	156.93
44880	12/14/2018	Printed		1794	STAPLES ADVANTAGE	Town Office Supplies	177.33
44881	12/14/2018	Printed		1003	TDI CO.	4th Qtr 2018 Storage Yard Rent	931.50
44882	12/14/2018	Printed		3461	TITAN COMMERCIAL CLEANING	XmasFest18 Janitorial	3,200.00
44883	12/14/2018	Printed		3287	TOSHIBA BUSINESS SOLUTIONS	Town copier Maint Agreement	449.83
44884	12/14/2018	Printed		3265	TRACTOR SUPPLY CO	Nov 18 Public Works Supplies	39.34
44885	12/14/2018	Printed		3338	ULINE	3 Rolls of Barricade Tape	65.83
44886	12/14/2018	Printed		3462	UNITED OF OMAHA LIFE INSURANCE	Life Ins. Policy #BU2384383	2,222.50
44887	12/14/2018	Printed		3352	UNUM LIFE INSURANCE COMPANY	Jan 2019 Short Term Dis Ins	314.04
44888	12/14/2018	Printed		352	WESTERN STATES PETROLEUM INC.	Nov18 PubWrks Diesel&XMas Prop	644.14
44889	12/14/2018	Printed		3051	ZUMAR INDUSTRIES, INC. ARIZONA	6 Stop Signs & Intersect sign	604.88
44890	12/21/2018	Printed		0414	AZ MUN. RISK RETENTION POOL	2ndQtr FY2019 Workers Comp Ins	5,453.00
44891	12/21/2018	Printed		1753	BERTRAM SIGNS & GRAPHICS	Marketing New Pole Banners-20	2,268.22
44892	12/21/2018	Printed		3409	CENTERPOINT EVENTS, LLC	XmasFest18 Staffing & Lighting	9,460.00
44893	12/21/2018	Printed		3293	CITI CARDS	Office Supplies Training Class	353.43
44894	12/21/2018	Printed		3174	DESERT DIGITAL IMAGING, INC.	Court Ticket Option Inserts	754.90
44895	12/21/2018	Printed		3267	JOSEPH'S QUALITY CLEANING	Gardens Clean 12-16 to 12/31	1,150.00
44896	12/21/2018	Printed		3267	JOSEPH'S QUALITY CLEANING	Dec 8 8 Sundial& 33 Easy Clean	930.00
44897	12/21/2018	Printed		3370	LICHT, SARA	XmasFest18 Snow Fairy Entertai	332.00
44898	12/21/2018	Printed		0091	MARICOPA COUNTY TREASURER	Nov 18 Court Remittance	766.43
44899	12/21/2018	Printed		1786	MATHURA, KIRTI	Gardens Seminar 4/14/18	300.00
44900	12/21/2018	Printed		1075	SHERMAN & HOWARD LLC	General Legal thru 11/30/18	2,040.00
44901	12/21/2018	Printed		1920	SOUTHWEST GAS	Dec 18 Gas All	284.11
44902	12/21/2018	Printed		2049	SPIRIT IN THE DESERT RETREAT	Conf Room Setup-Food Xmas	1,092.00
44903	12/21/2018	Printed		1794	STAPLES ADVANTAGE	Office Supplies Court	55.43
44904	12/21/2018	Printed		0021	STATE TREASURER	Nov 18 Cort Remittance	5,874.01
44905	12/21/2018	Printed		3437	TECH INTEGRATED	Pavilion Lighting Screen Rprs	2,236.44
44906	12/21/2018	Printed		3289	ZIMMERMAN, VICTORIA	Reimb Petty Cash Office Suppl	371.84
44907	12/27/2018	Printed		1753	BERTRAM SIGNS & GRAPHICS	Entryway Signs	891.67
44908	12/27/2018	Printed		3463	BUSTAMANTE & KUFFNER PC	Oct 2018 Town Prosecutor Serv	930.00
44909	12/27/2018	Printed		3463	BUSTAMANTE & KUFFNER PC	Nov 18 Town Prosecutor Serv	1,775.00
44910	12/27/2018	Printed		3564	D'ALIESIO, VINCE	Mileage New Elected Training	76.30
44911	12/27/2018	Printed		1058	DAILY JOURNAL CORPORATION	Legal Ad Ord 2018-07 DESERT	16.88
44912	12/27/2018	Printed		3174	DIGITAL IMAGING, INC. 500 CC	Cemetery Brochures	697.76
44913	12/27/2018	Printed		1279	EWING	Shovel and 2 LED Power Sup	145.76
44914	12/27/2018	Printed		3111	GONZALES ASPHALT, INC.	Paving 8416 E Cowtrack Rd	2,750.11
44915	12/27/2018	Printed		0010	MARICOPA COUNTY	January 2019 Sheriff's Patrol	31,244.87
44916	12/27/2018	Printed		3451	NETWORKFLEET, INC	Phone hardware service	19.00
44917	12/27/2018	Printed		3441	SUNBELT RENTALS	Trench Roller Rental 10 days	2,214.48
44918	12/27/2018	Printed		3115	VERIZON WIRELESS	Dec 18 Mobile Phones-All	460.14

<b>Total Checks: 94</b>	<b>Checks Total (excluding void checks):</b>	<b>339,790.74</b>
<b>Total Payments: 94</b>	<b>Bank Total (excluding void checks):</b>	<b>339,790.74</b>
<b>Total Payments: 94</b>	<b>Grand Total (excluding void checks):</b>	<b>339,790.74</b>



**Combined Trial Balance - All Funds  
October 31, 2018**

**Assets**

Checking - National Bank of AZ	689,372
Local Gov't Investment Pool - AZ	8,649,156
Petty Cash	19,300
Cash-Bail Account	1,000
Advances to the Water Company	5,012,567
<b>Total Assets</b>	<b>\$ 14,371,395</b>

**Liabilities**

Accounts Payable	65,299
Bonds	31,010
Sales Tax Remittance	44
Long Term Deferred Revenue	5,012,567
<b>Total Liabilities</b>	<b>\$5,108,920</b>

**Fund Balance**

Fund Balance-Beginning of Year	8,991,676
Year-to-date change in Fund Balance	270,799
<b>Total Fund Balance</b>	<b>9,262,475</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 14,371,395</b>

**Unrestricted Funds**

Contingency Reserve Fund	\$2,500,000
Capital Fund	\$6,485,668
<b>Total</b>	<b>\$8,985,668</b>

Town of Carefree Reconciled Cash Receipts and Cash Disbursements as of October 31, 2018

Revenues	FY2017	FY2018	FY2019	2018 vs 2019		Oct 18	% of Budget
	YTD Oct	YTD Oct	Y-T-D	% (+/-)	Budget		
Local Sales Taxes (1 month lag)	\$443,033	\$516,973	\$ 577,277	11.7%	2,110,000	168,061	27.4%
Local Sales Taxes from audits	3,890	0	0	0.0%	0	0	0.0%
State Sales Taxes (1 month lag)	78,875	94,418	101,055	7.0%	370,000	25,032	27.3%
Sign Permit Fees	0	0	0	0.0%	0	0	0.0%
Building Fees	143,693	148,465	138,290	-6.9%	375,000	10,908	36.9%
State Income Tax	147,313	153,751	152,705	-0.7%	460,000	38,177	33.2%
Fines	26,951	42,451	23,034	-45.7%	160,000	5,058	14.4%
Court Service Fees	53,364	51,711	53,232	2.9%	156,000	13,308	34.1%
Town Clerk-Misc. Sales	148	31	247	0.0%	100	27	246.5%
Town Clerk-Permits & Sol Fees	1,775	3,200	512	-84.0%	4,700	312	10.9%
Water Company Reimbursements	92,088	92,088	230,202	150.0%	690,605	57,550	33.3%
33 Easy St Rent	15,885	5,716	5,066	0.0%	15,200	1,300	33.3%
Miscellaneous Income & Donations	41,740	41,555	91,900	121.2%	43,000	16,800	213.7%
Interest Income	7,860	22,603	46,092	103.9%	39,144	12,261	117.8%
Utility Franchise Fees (1 month lag)	132,597	136,942	118,479	-13.5%	332,000	61,744	35.7%
County Lieu Tax (1 month lag)	40,290	45,186	49,609	9.8%	170,000	14,680	29.2%
General Fund & All Funds Reserve Contribution(Belo	0	0	0	0.0%	1,039,517	0	0.0%
Special Events	59,594	61,913	184,773	198.4%	175,000	149,473	105.6%
County & State Grants	14,633	0	0	0.0%	200,000	0	0.0%
Court Enhancement, GAP, MJCEF	4,167	3,524	12,299	249.0%	17,305	905	71.1%
LTAf	0	0	0	0.0%	0	0	0.0%
HURF (1 month lag)	52,570	64,125	62,256	-2.9%	897,500	21,706	6.9%
Cemetery	50	300	0	0.0%	600	0	0.0%
CPR Ed Fund	10	262	430	0.0%	1,500	0	28.7%
Utility Capital Improvement Fund	3,325	3,486	3,277	-6.0%	189,000	3,277	1.7%
Fire Reimb Income & Ins Reimb	0	28,441	29,839	0.0%	55,000	2,717	54.3%
Fire Fund-L Sales Tax (1 month lag)	221,517	258,486	288,639	11.7%	1,057,000	84,031	27.3%
<b>Total Revenues</b>	<b>1,585,368</b>	<b>1,775,627</b>	<b>2,169,212</b>	<b>22.2%</b>	<b>8,558,171</b>	<b>687,328</b>	<b>25.3%</b>
<b>Expenses</b>							
Mayor & Council	4,611	3,617	4,058	12.2%	221,570	339	1.8%
Town Clerk	93,360	92,378	93,936	1.7%	289,371	20,616	32.5%
Court	108,437	103,048	82,394	-20.0%	275,951	19,469	29.9%
Administration	109,516	115,583	118,114	2.2%	358,859	25,119	32.9%
Claims & Losses	0	0	0	0.0%	5,000	0	0.0%
Legal	11,480	9,094	28,688	0.0%	110,000	7,487	26.1%
Risk Management	62,924	65,611	29,811	0.0%	137,969	0	21.6%
Planning & Development	49,869	56,759	50,787	-10.5%	206,191	12,973	24.6%
Building Safety	48,162	46,090	55,099	19.5%	178,914	13,876	30.8%
Law Enforcement	185,906	140,084	147,657	5.4%	496,779	33,687	29.7%
Code Enforcement	15,418	14,315	15,024	5.0%	54,089	3,387	27.8%
Engineering	7,594	17,101	65,229	281.4%	48,000	16,896	135.9%
Public Works - Streets & Gardens	193,478	172,178	197,045	14.4%	646,314	50,787	30.5%
Debt Service WIFA	216,701	220,172	223,773	1.6%	244,663	0	91.5%
33 Easy St	15,220	16,747	18,889	0.0%	12,108	778	156.0%
Capital Improvement Program (See Below)	0	0	0	0.0%	0	0	0.0%
Public Safety Fire General Fund	0	0	0	0.0%	388,656	0	0.0%
Town Center-Marketing	215,796	202,940	230,140	13.4%	558,912	120,760	41.2%
Contingencies	0	0	29,872	0.0%	200,000	14,676	14.9%
Court Enhancement, GAP, MJCEF	0	0	7,684	0.0%	12,396	7,684	62.0%
LTAf (See Below)	0	0	0	0.0%	0	0	0.0%
HURF (See Below)	0	0	0	0.0%	0	0	0.0%
Cemetery	0	0	0	0.0%	600	0	0.0%
CPR - Education Fund	0	200	0	0.0%	1,520	0	0.0%
Utility Capital Improvement Fund (See Below)	0	0	0	0.0%	0	0	0.0%
Transfers Out	0	0	0	0.0%	0	0	0.0%
Fire Fund	472,904	482,330	500,214	3.7%	1,116,000	122,418	44.8%
<b>Total Expenses without Capital Expense</b>	<b>1,811,376</b>	<b>1,758,247</b>	<b>1,898,413</b>	<b>8.0%</b>	<b>5,563,862</b>	<b>470,949</b>	<b>34.1%</b>
<b>Net without Capital Expense</b>	<b>\$ (226,008)</b>	<b>\$ 17,380</b>	<b>\$ 270,799</b>		<b>\$ 2,994,309</b>	<b>\$ 216,379</b>	<b>9.0%</b>
<b>All Capital Projects</b>	<b>255,229</b>	<b>197,381</b>	<b>0</b>	<b>0.0%</b>	<b>2,989,994</b>	<b>0</b>	<b>0.0%</b>
<b>Total Expenses with Capital Expense</b>	<b>2,066,605</b>	<b>1,955,628</b>	<b>1,898,413</b>	<b>-2.9%</b>	<b>\$8,553,856</b>	<b>\$470,949</b>	<b>22.2%</b>
<b>Net with Capital Expense</b>	<b>(481,237)</b>	<b>(180,001)</b>	<b>270,799</b>	<b>-250.4%</b>	<b>4,315</b>	<b>216,379</b>	<b>6275.8%</b>



Combined Trial Balance - All Funds  
November 30, 2018

**Assets**

Checking - National Bank of AZ	620,131
Local Gov't Investment Pool - AZ	8,688,237
Petty Cash	19,300
Cash-Bail Account	1,000
Advances to the Water Company	4,997,783
<b>Total Assets</b>	<b>\$ 14,326,451</b>

**Liabilities**

Accounts Payable	47,414
Bonds	31,010
Sales Tax Remittance	45
Long Term Deferred Revenue	4,997,783
<b>Total Liabilities</b>	<b>\$5,076,252</b>

**Fund Balance**

Fund Balance-Beginning of Year	8,991,676
Year-to-date change in Fund Balance	258,523
<b>Total Fund Balance</b>	<b>9,250,199</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 14,326,451</b>

**Unrestricted Funds**

Contingency Reserve Fund	\$2,500,000
Capital Fund	\$6,471,917
<b>Total</b>	<b>\$8,971,917</b>

Town of Carefree Reconciled Cash Receipts and Cash Disbursements as of November 30, 2018

Revenues	FY2017	FY2018	FY2019	2018 vs 2019		Nov 18	% of Budget
	YTD Nov	YTD Nov	Y-T-D	% (+/-)	Budget		
Local Sales Taxes (1 month lag)	\$645,184	\$721,435	\$ 743,726	3.1%	2,110,000	166,448	35.2%
Local Sales Taxes from audits	3,890	0	0	0.0%	0	0	0.0%
State Sales Taxes (1 month lag)	105,138	125,617	137,564	9.5%	370,000	36,509	37.2%
Sign Permit Fees	0	0	0	0.0%	0	0	0.0%
Building Fees	161,200	206,696	168,004	-18.7%	375,000	29,714	44.8%
State Income Tax	184,142	192,189	190,882	-0.7%	460,000	38,177	41.5%
Fines	34,357	41,483	28,705	-30.8%	160,000	5,671	17.9%
Court Service Fees	78,713	64,638	53,232	-17.6%	156,000	0	34.1%
Town Clerk-Misc. Sales	148	31	247	0.0%	100	0	246.5%
Town Clerk-Permits & Sol Fees	2,200	3,375	637	-81.1%	4,700	125	13.5%
Water Company Reimbursements	115,110	115,110	287,752	150.0%	690,605	57,550	41.7%
33 Easy St Rent	19,959	5,716	6,366	0.0%	15,200	1,300	41.9%
Miscellaneous Income & Donations	41,750	41,555	92,200	121.9%	43,000	300	214.4%
Interest Income	9,202	27,248	58,373	114.2%	39,144	12,281	149.1%
Utility Franchise Fees (1 month lag)	132,597	136,942	138,467	1.1%	332,000	19,988	41.7%
County Lieu Tax (1 month lag)	51,117	58,135	62,787	8.0%	170,000	13,179	36.9%
General Fund & All Funds Reserve Contribution(Below)	0	0	0	0.0%	1,039,517	0	0.0%
Special Events	74,057	99,769	183,262	83.7%	175,000	(1,511)	104.7%
County & State Grants	14,633	0	0	0.0%	200,000	0	0.0%
Court Enhancement, GAP, MJCEF	4,920	4,651	13,194	183.7%	17,305	895	76.2%
LTAf	0	0	0	0.0%	0	0	0.0%
HURF (1 month lag)	70,212	82,506	84,508	2.4%	897,500	22,252	9.4%
Cemetery	50	300	100	0.0%	600	100	16.7%
CPR Ed Fund	10	262	430	0.0%	1,500	0	28.7%
Utility Capital Improvement Fund	3,325	3,486	3,277	-6.0%	189,000	0	1.7%
Fire Reimb Income & Ins Reimb	0	31,481	32,954	0.0%	55,000	3,115	59.9%
Fire Fund-L Sales Tax (1 month lag)	322,592	360,717	371,863	3.1%	1,057,000	83,224	35.2%
<b>Total Revenues</b>	<b>2,074,506</b>	<b>2,323,342</b>	<b>2,658,529</b>	<b>14.4%</b>	<b>8,558,171</b>	<b>489,317</b>	<b>31.1%</b>
<b>Expenses</b>							
Mayor & Council	5,459	4,555	4,197	-7.9%	221,570	139	1.9%
Town Clerk	117,169	118,922	122,000	2.6%	289,371	28,064	42.2%
Court	134,672	126,825	108,114	-14.8%	275,951	25,720	39.2%
Administration	130,377	144,872	155,235	7.2%	358,859	37,122	43.3%
Claims & Losses	0	0	0	0.0%	5,000	0	0.0%
Legal	13,200	9,374	47,658	0.0%	110,000	18,970	43.3%
Risk Management	62,924	65,611	29,811	0.0%	137,969	0	21.6%
Planning & Development	62,584	76,139	69,776	-8.4%	206,191	18,989	33.8%
Building Safety	58,463	68,830	74,057	7.6%	178,914	18,958	41.4%
Law Enforcement	228,618	176,014	189,281	7.5%	496,779	41,623	38.1%
Code Enforcement	18,857	18,947	19,884	4.9%	54,089	4,860	36.8%
Engineering	10,052	18,941	67,146	254.5%	48,000	1,917	139.9%
Public Works - Streets & Gardens	237,040	226,686	257,146	13.4%	646,314	60,102	39.8%
Debt Service WIFA	216,701	220,172	223,773	1.6%	244,663	0	91.5%
33 Easy St	16,087	17,092	19,840	0.0%	12,108	951	163.9%
Capital Improvement Program (See Below)	0	0	0	0.0%	0	0	0.0%
Public Safety Fire General Fund	0	0	0	0.0%	388,656	0	0.0%
Town Center-Marketing	272,780	252,462	321,889	27.5%	558,912	91,750	57.6%
Contingencies	0	11,000	29,872	171.6%	200,000	0	14.9%
Court Enhancement, GAP, MJCEF	0	0	7,684	0.0%	12,396	0	62.0%
LTAf (See Below)	0	0	0	0.0%	0	0	0.0%
HURF (See Below)	0	0	0	0.0%	0	0	0.0%
Cemetery	0	0	0	0.0%	600	0	0.0%
CPR - Education Fund	0	400	0	0.0%	1,520	0	0.0%
Utility Capital Improvement Fund (See Below)	0	0	0	0.0%	0	0	0.0%
Transfers Out	0	0	0	0.0%	0	0	0.0%
Fire Fund	592,667	600,308	626,727	4.4%	1,116,000	126,513	56.2%
<b>Total Expenses without Capital Expense</b>	<b>2,177,650</b>	<b>2,157,150</b>	<b>2,374,090</b>	<b>10.1%</b>	<b>5,563,862</b>	<b>475,677</b>	<b>42.7%</b>
<b>Net without Capital Expense</b>	<b>\$ (103,144)</b>	<b>\$ 166,192</b>	<b>\$ 284,439</b>		<b>\$ 2,994,309</b>	<b>\$ 13,640</b>	<b>9.5%</b>
<b>All Capital Projects</b>	<b>255,229</b>	<b>204,999</b>	<b>25,916</b>	<b>-87.4%</b>	<b>2,989,994</b>	<b>0</b>	<b>0.9%</b>
<b>Total Expenses with Capital Expense</b>	<b>2,432,879</b>	<b>2,362,149</b>	<b>2,400,006</b>	<b>1.6%</b>	<b>\$8,553,856</b>	<b>\$475,677</b>	<b>28.1%</b>
<b>Net with Capital Expense</b>	<b>(358,373)</b>	<b>(38,807)</b>	<b>258,523</b>	<b>-766.2%</b>	<b>4,315</b>	<b>13,640</b>	<b>5991.3%</b>



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141



FOR DLIC USE ONLY

Received Date:
Job #:
CSR:
License #:

**APPLICATION FOR SPECIAL EVENT LICENSE**  
 Fees: \$25.00 per day for 1-10 days (consecutive) *Cash Checks or Money Orders Only*  
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

**IMPORTANT INFORMATION:** This document must be fully completed or it will be returned.  
 The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.

**SECTION 1** Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: DIMON JAMES THEODORE 10/9/1938  
Last First Middle Date of Birth

2. Applicant's mailing address: PO BOX 3658 CAREFREE AZ 85377  
Street City State Zip

3. Applicant's home/cell phone: (602) 568-3505 Applicant's business phone: ( )

4. Applicant's email address: DESERTDIMONS@COX.NET

**SECTION 2** Name of Organization, Candidate or Political Party/Gov.: KNIGHTS OF COLUMBUS

Name of Licensed Contractor (if any): \_\_\_\_\_

**SECTION 3** Non-Profit/IRS Tax Exempt Number: 45-2494954

**SECTION 4** Event Location: OUR LADY OF JOY CATHOLIC CHURCH - PARISH HALL

Event Address: 36811 N. PIMA ROAD, CAREFREE, AZ 85377

**SECTION 5** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>FEB. 9, 2019</u>	<u>SATURDAY</u>	<u>5:00 PM</u>	<u>11:00 AM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SECTION 6** What type of security and control measures will you take to prevent violations of liquor laws at this event?  
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 2 Number of Security Personnel  Fencing  Barriers

Explanation: THIS IS AN INDOOR EVENT BEING HELD IN THE PARISH HALL.

SECURITY WILL BE POSTED AT THE EXITS.

**SECTION 7** Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
 (If yes, Local Governing Body Signature not required)

Name of Business \_\_\_\_\_ License Number \_\_\_\_\_ Phone (Include Area Code) \_\_\_\_\_

**SECTION 8** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)

**SECTION 9** What is the purpose of this event?

- On-site consumption  Off-site (auction/wine/distilled spirits pull)  Both

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
 Yes  No (If yes, attach explanation.)
2. How many special event days have been issued to this organization during the calendar year? ONE  
 (The number cannot exceed 10 days per year.)
3. Is the organization using the services of a licensed contractor or other person to manage the sale or service of alcohol?  
 Yes  No (If yes, must be a licensed contractor or licensee of series 6, 7, 11, or 12)
4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name KNIGHTS OF COLUMBUS Percentage: 80

Address PO BOX 1359, CAREFREE, AZ 85377

Name OUR LADY OF JOY Percentage: 20

Address PO Box 1359 CAREFREE AZ 85377  
Street City State Zip

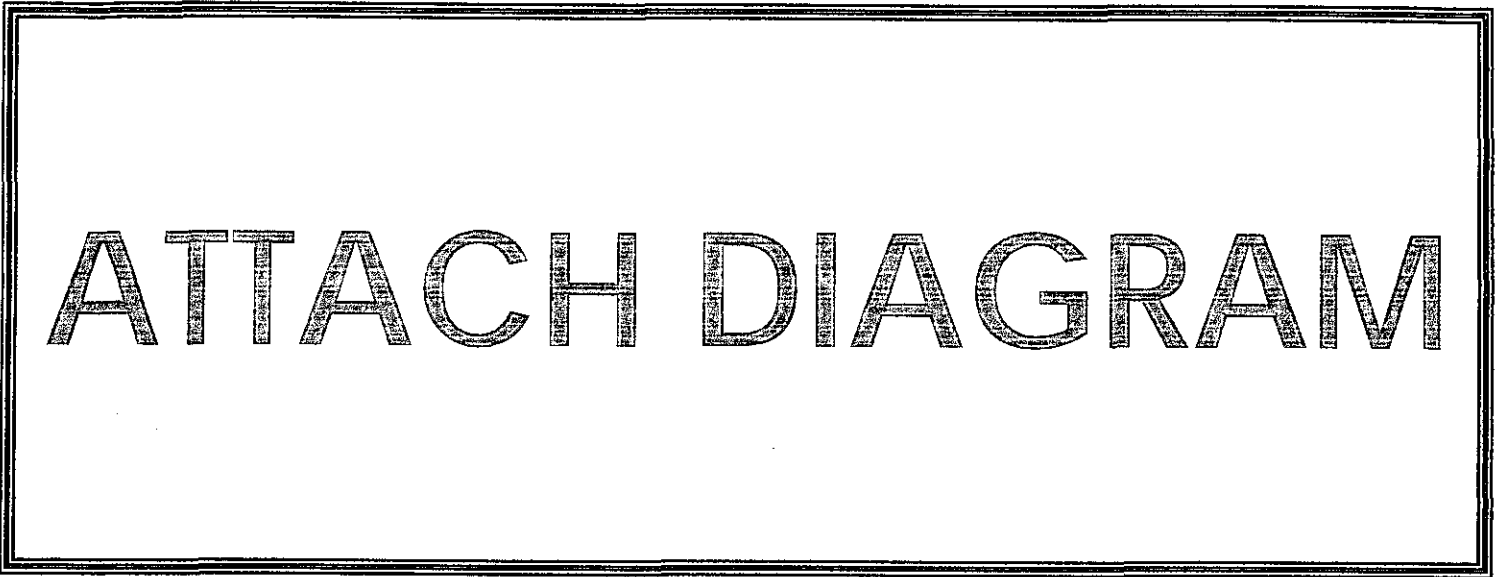


Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

**SECTION 11** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

**NOTARY**

I, (Print Full Name) JAMES THEODORE DIMON, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) *James Theodore Dimon*  
Applicant Signature

State of Arizona County of Maricopa  
the foregoing instrument was acknowledged before me this

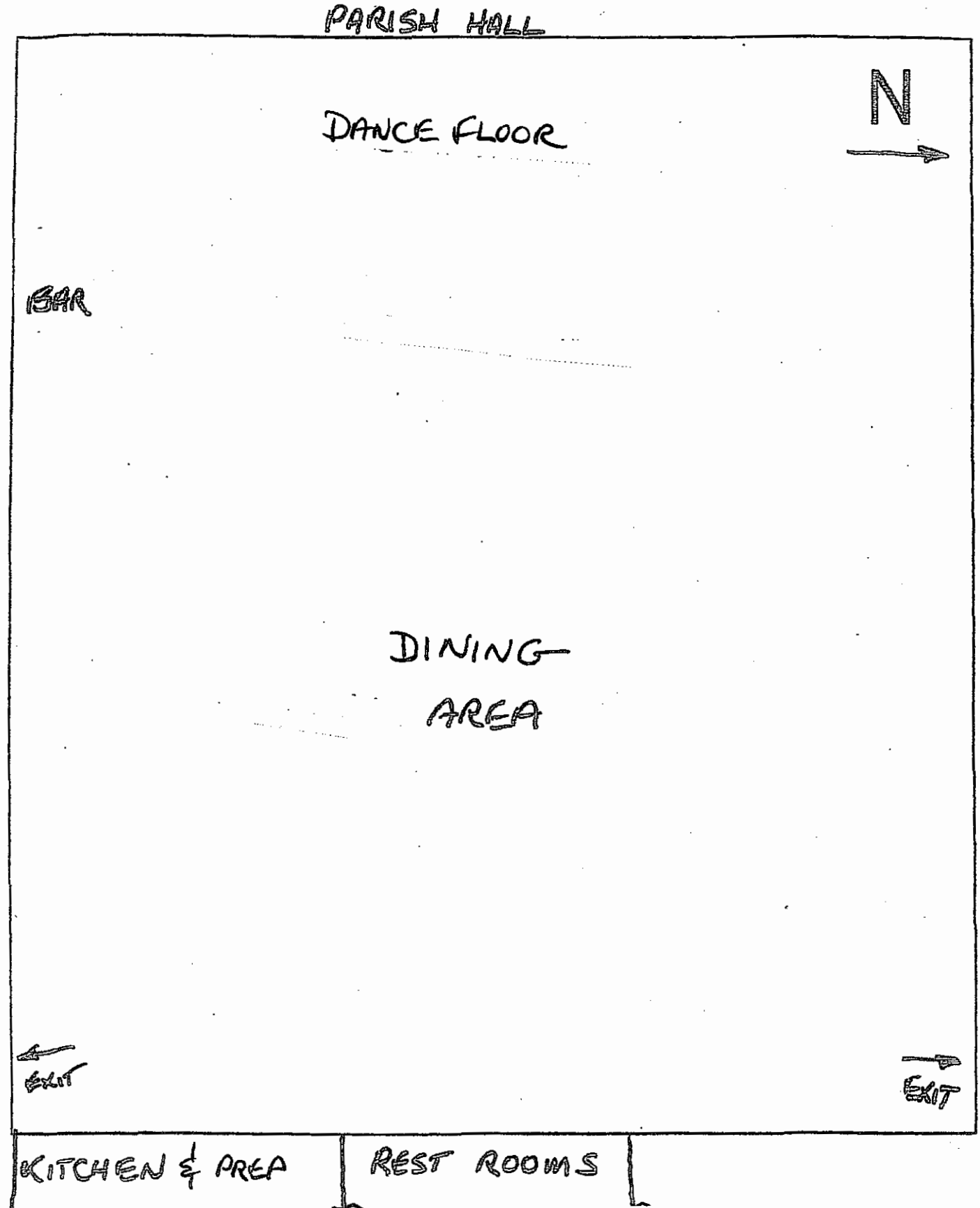
My commission expires on: 12/07/2020 27<sup>th</sup> of December 2019  
Day Month Year



*Angela Barker*  
Signature of NOTARY PUBLIC

**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



**LOCAL GOVERNING BOARD**

Date Received: \_\_\_\_\_

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

On behalf of \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_  
(City, Town, County)

**DLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.0



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141



**FOR DLLC USE ONLY**

Received Date: \_\_\_\_\_

Job #: \_\_\_\_\_

CSR: \_\_\_\_\_

License #: \_\_\_\_\_

**APPLICATION FOR SPECIAL EVENT LICENSE**  
 Fees: \$25.00 per day for 1-10 days (consecutive) *Cash Checks or Money Orders Only*  
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

**IMPORTANT INFORMATION:** This document must be fully completed or it will be returned.  
 The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.

**SECTION 1** Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: McCann Keli Jo 05/06/1967  
Last First Middle Date of Birth

2. Applicant's mailing address: 32631 N. 42nd Place Cave Creek AZ 85331  
Street City State Zip

3. Applicant's home/cell phone: (480) 406-7142 Applicant's business phone: (480) 361-8234  
Street City State Zip

4. Applicant's email address: kmccann@acsphx.org

**SECTION 2** Name of Organization, Candidate or Political Party/Gov.: Annunciation Catholic School

Name of Licensed Contractor (if any): \_\_\_\_\_

**SECTION 3** Non-Profit/IRS Tax Exempt Number: 30-0513833

**SECTION 4** Event Location: Our Lady of Joy Catholic Church

Event Address: 36811 N. Pima Road Carefree, AZ 85377

**SECTION 5** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>01/26/2019</u>	<u>Saturday</u>	<u>5:30 p.m.</u>	<u>10:30 p.m.</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SECTION 6** What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

1 Number of Police 3 Number of Security Personnel  Fencing  Barriers

Explanation: We will have one off duty officer and 3 Knights of Columbus members to monitor the event. All attendees will be over the age of 21.

**SECTION 7** Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
(If yes, Local Governing Body Signature not required)

Name of Business

License Number

Phone (include Area Code)

**SECTION 8** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use  
 Dispense and serve all spirituous liquors under retailer's license  
 Dispense and serve all spirituous liquors under special event  
 Split premise between special event and retail location

*(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)*

**SECTION 9** What is the purpose of this event?

- On-site consumption  Off-site (auction/wine/distilled spirits pull)  Both

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

- Yes  No (If yes, attach explanation.)

2. How many special event days have been issued to this organization during the calendar year? 1  
(The number cannot exceed 10 days per year.)

3. Is the organization using the services of a licensed contractor or other person to manage the sale or service of alcohol?

- Yes  No (If yes, must be a licensed contractor or licensee of series 6, 7, 11, or 12)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Annunciation Catholic School Percentage: 100%

Address 32648 N. Cave Creek Road, Cave Creek AZ 85331

Name \_\_\_\_\_ Percentage: \_\_\_\_\_

Address \_\_\_\_\_

Street

City

State

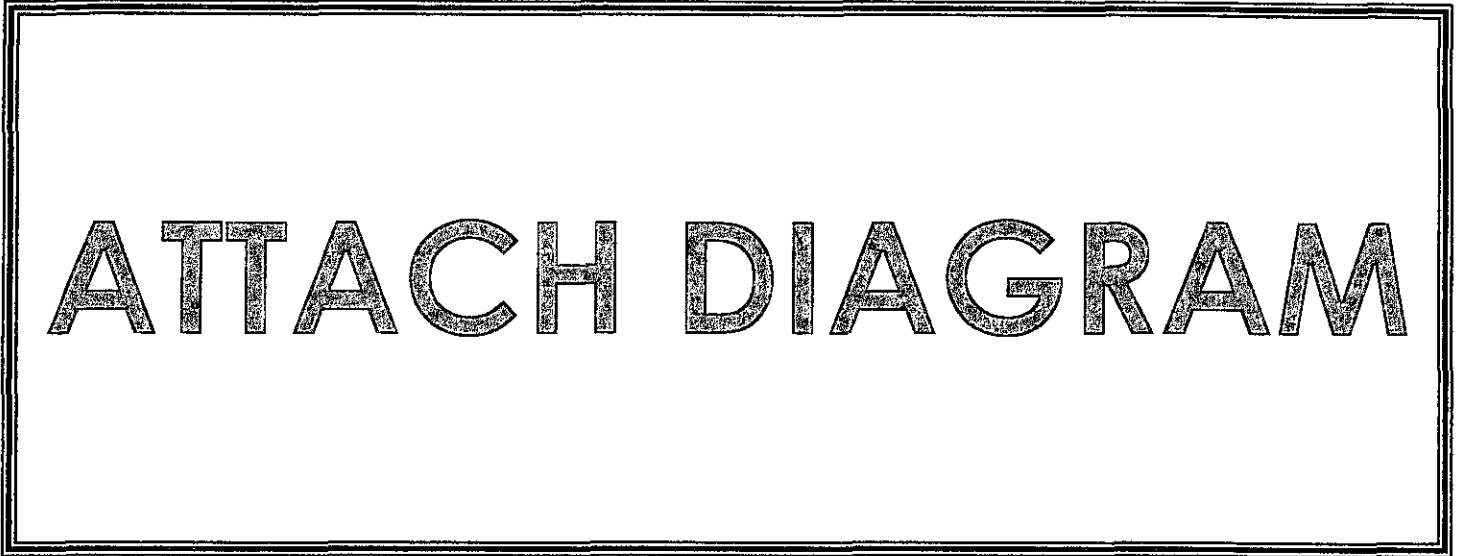
Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

**SECTION 11** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

**NOTARY**


I, (Print Full Name) Keli McCann, hereby declare that I am the APPLICANT, I have read this document and verify the contents and all statements are true, correct and complete to the best of my knowledge.

X (Signature) Keli McCann  
Applicant Signature

State of AZ County of MARICOPA  
the foregoing instrument was acknowledged before me this

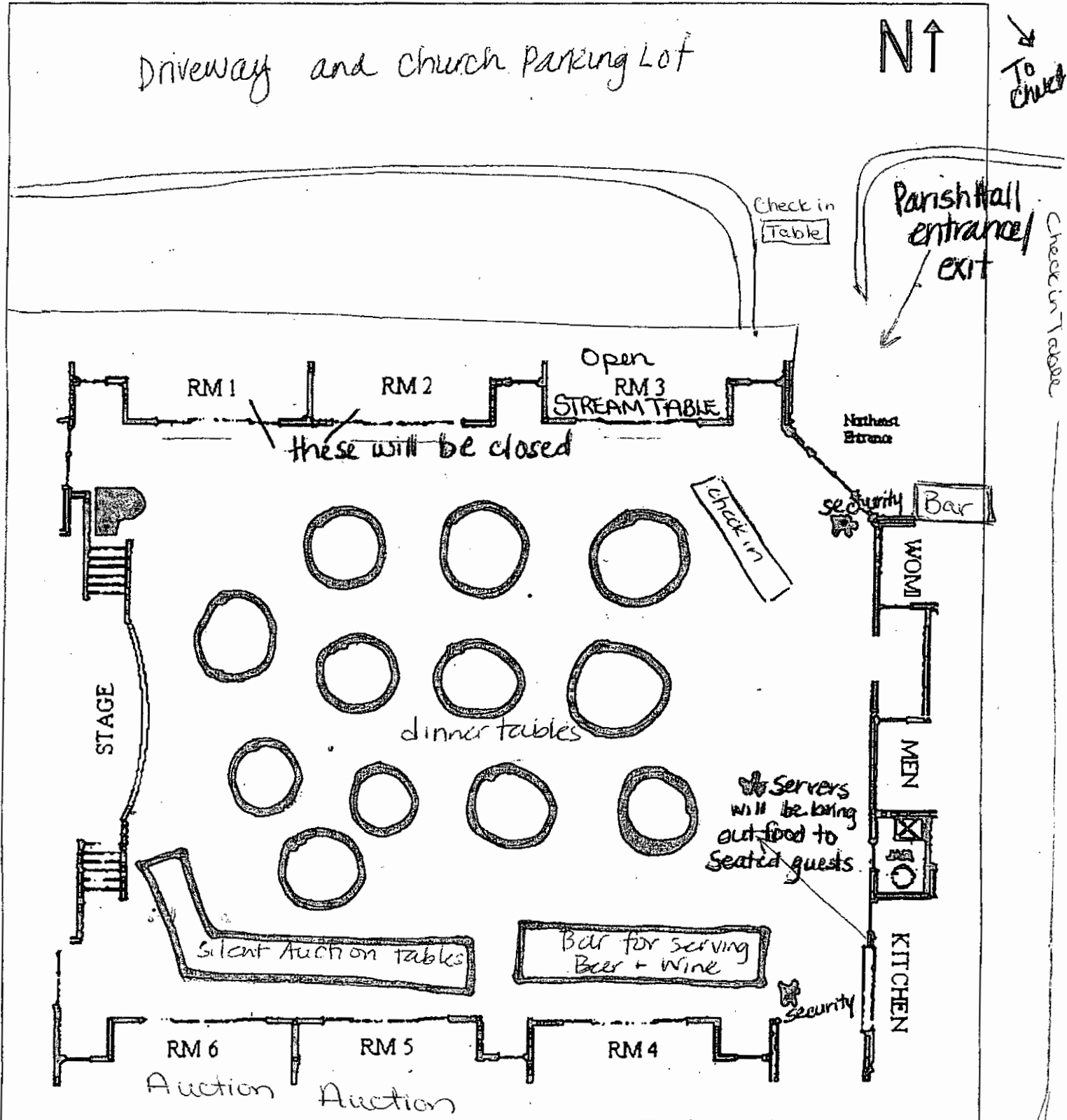
27 of DEC 2018  
Day Month Year

My commission expires on: 06-19-2020

  
Gerry Reynolds  
Notary Public  
Maricopa County, Arizona  
My Comm. Expires 6/19/2020

[Signature]  
Signature of NOTARY PUBLIC

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



**TOWN OF CAREFREE  
INFORMATION SUMMARY**

MEETING DATE: January 8, 2019

**SUBJECT:**

Review, discussion and possible action to approve Resolution 2019-01 delegating authority to the Town Clerk to make recommendations regarding Special Event Liquor Licenses, Temporary Extension of Premises, Fair Licenses and Craft Distillery/Fair Licenses to the Arizona Department of Liquor License and Control.

**ATTACHMENTS:**

- Exhibit "A": Resolution 2019-01

**SUMMARY:**

A.R.S. § 4-203.02 Special event license; rules (B) – Before the director may issue a temporary special event license, a special event that is to occur at an otherwise unlicensed location or by a licensee at a location that is not fully within the licensee's existing licensed premises must be approved by the board of supervisors of a county if the event is to be held in an unincorporated area or by the governing body of the city or town if the event is to be held in a city or town.

A.R.S. § 4-203-03 Wine festival license; wine fair license; fee (A) – The director, subject to the approval of the board of supervisors for events to be held in an unincorporated area or the governing body of a city or town for events to be held in a city or town, may issue up to fifty wine festival licenses for each calendar year for each licensed farm winery, for up to a total of one hundred fifty calendar days per winery, authorizing sampling of farm winery products on the wine festival premises, the sale of the products for consumption on the wine festival premises and the sale of the products in original containers for consumption off the wine festival premises.

Historically, staff has processed the license applications and then brought them to council for recommendations to the Arizona Department of Liquor License and Control (ADLLC). This process necessitates a minimum 20-day advance application submission by the applicant to ensure approval of the application, security, payment of fees and other Town requirements.

After discussion and research of the procedures of other municipalities and the State Liquor Board, an email was issued from the Assistant Director of Licensing of the ADLLC, Lee Hill who stated the following:



*"It is currently common practice for local governments to have more than one person to approve special event applications. It is common that the city clerk and/or assistant city clerk, and the police chief or an assigned law enforcement officer constitute the persons authorized to sign off on the application. Multiple people are used due to their area of expertise and to ensure timely review due to vacations and illness."*

In addition, Liquor Control Enforcement and Training Officer Risa Williams affirmed to Ms. Hill that the agency's interpretation of A.R.S. § 4-203.02(B) is:

*"The board of supervisors of a county and the governing body of a city or town may adopt procedures for special event application approval. Those procedures are not required to include approval before the city council or the board, only that the procedure is approved by them."*

**FUNDING SOURCE:**

No additional funding is required to streamline this process.

**TOWN COUNCIL ACTION:**

Approve and Adoption of Resolution #2019-01.

**REPORT PREPARED BY:**

Kandace French, Town Clerk/Treasurer

## RESOLUTION 2019-01

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CAREFREE, ARIZONA, AUTHORIZING THE TOWN CLERK TO MAKE RECOMMENDATIONS REGARDING SPECIAL EVENT LIQUOR LICENSES, TEMPORARY EXTENSION OF PREMISES, FAIR LICENSES AND CRAFT DISTILLERY/FAIR LICENSES TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSE AND CONTROL**

**WHEREAS**, Arizona Revised Statutes 4-203.02 and 4-203.03 allows the Director of Liquor Licenses and Control to issue on a temporary basis special event liquor licenses, temporary extension of premises, fair licenses, and craft distillery/fair licenses, subject to approval of local governing bodies, for events to be held in the Town limits;

**WHEREAS**, the Town of Carefree Council believes the delegation of this authority to the Town Clerk aligns with the Town Council's guiding principle to improve services, be more efficient and effective, reduce the cost of government; and

**WHEREAS**, the Town Clerk is responsible for reviewing and presenting liquor license applications for consideration and recommendation to the Mayor and Town Council for consideration; and

**WHEREAS**, the Mayor and Town Council find it to be more expeditious and efficient to the applicant to extend the practice to include allowing the Town Clerk to review, make recommendations, and submit temporary liquor license applications to the Department of Liquor Licensing and Control; and

**NOW, THEREFORE, IT IS RESOLVED** by the Mayor and Town Council of the Town of Carefree, Arizona as follows:

**Section 1.** The Mayor and Council of the Town of Carefree hereby delegates authority to the Town Clerk to make recommendations regarding special event liquor licenses, applications for temporary extension of premises, fair licenses, and craft distillery/fair licenses to the Department of Liquor License and Control.

**Section 2.** This Resolution No. 2019-01 shall be effective upon the date of its adoption.

**PASSED AND ADOPTED BY** the Mayor and Town Council of the Town of Carefree, Arizona, this 8<sup>th</sup> day of January, 2019.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

FOR THE TOWN OF CAREFREE

ATTESTED TO:

\_\_\_\_\_  
Les Peterson, Mayor

\_\_\_\_\_  
Kandace French Contreras, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael Wright, Town Attorney