



TOWN OF CAREFREE

8 Sundial Circle
P.O. Box 740
Carefree, Arizona 85377
Phone: (480) 488-3686
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TOWN OF CAREFREE APPLICATION AND PERMIT FOR RIGHT-OF-WAY, UNDERGROUND UTILITIES, AND STREET IMPROVEMENT WORK

Revised: 12/2015

PERMIT No. _____

Pursuant to Section 11-1-2 of the Town Code, all applications must be submitted at least five (5) working days prior to the start of construction, and shall be accompanied by at least one (1) copy of a drawing, map, diagram, or similar exhibit sufficient to illustrate clearly the location, dimension, method, and purpose of the proposed work. First review of application will be completed in typically 10-15 business days for non-emergency work. A Traffic Control Plan (TCP) shall be submitted and approved a minimum of 48 hours prior to the commencement of any work. It may accompany the permit application.

Applicants for the permit may be either an owner or a contractor. However, the work may be performed only by a contractor, utility company, government agency, or property owner under certain circumstances.

Applicants shall deposit an amount in cash or a performance bond equal to one hundred percent (100%) of the cost of the work proposed in the application as a guarantee that the work will be completed in accordance with the permit. The performance bond shall be in favor of the Town and shall state that the applicant will faithfully complete the work described in the application in accordance with the plan, specifications and conditions thereof.

A certificate of insurance naming the Town an additional insured shall be submitted at the time of application.

APPLICANT: _____

ADDRESS: _____ **PHONE #:** _____

CONTRACTOR: _____ **EMAIL:** _____

SALES TAX #: _____ **CONTRACTOR LICENSE #:** _____

LOCATION OF R.O.W. WORK: _____

The applicant hereby agrees that all work done in the public streets shall be done in accordance with the permit and with the approved details and specifications of the Town and with all other ordinances, rules and regulations of the Town applicable to such work, including, but not limited to Section 11-1-2 of the Town Code which requires that the right-of-way be restored and repaired in accordance with Town standards and specifications and in such manner that it is returned as nearly as practicable to its original condition and to maintain such restoration and repair for a period of not less than one year after its completion.

Applicant's Signature

Date

ROW PERMIT FEES

Category	Rate	Quantity	Fee
Base Fee	\$50 each permit		
Water Line	\$0.50/lineal foot		
Sewer Line	\$0.50/lineal foot		
Storm Drain	\$1.00/lineal foot		
Trenching in paved R.O.W.	\$0.40/foot		
Other Utility Trenching	\$0.10/foot		
Boring	\$2.00/lineal foot		
Paving	\$0.30/sq. yard		
Curb & Gutter	\$0.20/lineal foot		
Sidewalk Ramps	\$0.10/sq. foot		
Driveway-new (cut into existing curb)	\$200 each		
Catch Basin	\$40.00 each		
Manhole	\$40.00 each		
Total Permit Fee			

PLAN REVIEW FEES

Category	Rate	Fee
First & Second Review (Required for non-franchise agreements)	\$150 each permit	
Third & Each Subsequent Review	\$75/sheet	
Sewer Line	\$75/sheet	
Total Plan Review Fee		

TOTAL PERMIT FEE + PLAN REVIEW FEE:	
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*** OFFICE USE ONLY ***

Amount Paid: _____ by whom: _____ Receipt No. _____

Cash Deposit Amount: _____ Date Paid: _____ Bond Paid Date: _____

Certificate of Insurance Attached: _____ Exp. Date: _____

Approved: _____ Permit No. _____
 Town of Carefree Date

Date Work Completed: _____ Date Bond/Cash Deposit Refunded: _____

Work to commence within 90 days or permit becomes void. Permit expires in 180 days.

Call (480) 488-3686 to arrange for inspection 24 hours in advance.

Final inspection is required upon project completion.